

## **NOTICE TO PROPOSERS**

The City of Olean is seeking sealed proposals for the leasing of four (4) Dodge Caravans for the Public Works Department. Proposals will be received at the Office of the Director of Public Works, Room 206, City Municipal Bldg until 2:00pm on Tuesday, December 7, 2010.

Information may be obtained from the Office of the Director of Public Works, Room 206, Municipal Bldg, Olean, NY 14760, Telephone (716)376-5650.

Proposals must be submitted be in a sealed envelope marked on the outside thereof: **PROPOSAL – MINIVAN LEASING**

An executed Non-Collusive Bidding Certification shall accompany each proposal. Failure to provide this certification will result in not having the proposal read. No Bidder may withdraw his bid for a period of 45 days after opening.

The City of Olean reserves the right to reject any and all proposals, to waive technicalities, or re-advertise if the best interest of the City of Olean will be served thereby.

Any questions regarding this proposal please contact the City of Olean Department of Public Works at (716) 376-5650.

ALEXANDER UTECHT  
CITY CLERK

## **INFORMATION FOR BIDDERS**

The City of Olean is seeking to lease a total of four (4) 2010 or 2011 Dodge Caravans for a lease period of 39 months.

Lease terms must call for at least 36,000 total miles over the term of the lease. Bidder must provide in the Proposal what the excess mileage cost would be.

All vans proposed should include all standard manufacturer's equipment for the model specified including, but not limited to, air conditioning, cruise control, power locks and power windows.

All vans proposed should include rubber matting to be placed in the rear of the vans for use when back seats are removed from vehicle.

## **NON-COLLUSIVE BIDDING CERTIFICATION**

BY SUBMISSION OF THIS BID OR PROPOSAL, THE BIDDER CERTIFIES THAT:

- [1] This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor.
- [2] This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor.
- [3] No attempt has been or will be made to include any other person, partnership or corporation to submit or not to submit a bid or proposal.
- [4] The person signing this bid or proposal certifies that he fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf,

\_\_\_\_\_  
BIDDER

BY: \_\_\_\_\_

DATED: \_\_\_\_\_

