

# **NOTICE TO CONTRACTORS**

## **CITY OF OLEAN** **DEPARTMENT OF PUBLIC WORKS**

The City of Olean will receive proposals for the repair of a vertical turbine unit, located at 1332 River Street, until 3:00 PM on Wednesday, June 1, 2011, at the Office of the Director of Public Works, 101 East State Street, P.O. Box 668, Olean, New York, 14760. Information may be obtained from the Office of the Director of Public Works, Municipal Building, Room 206, Olean, New York, 14760, telephone (716) 376-5651.

Bid envelope must be clearly marked: **“PROPOSAL FOR PUMP & MOTOR REPAIR”**.

**ALEXANDER UTECHT**, City Clerk

**THOMAS H. WINDUS**, Director  
Department of Public Works

The City of Olean is an Equal Opportunity Provider and Employer

May 2, 2011

To Whom It May Concern:

The City of Olean Department of Public Works is seeking proposals for the repair of a vertical turbine unit at the Water Filtration Plant, 1332 River Street, Olean, New York.

If you are interested in submitting a proposal, please do so on the enclosed Proposal Form no later than 3:00 PM, on Wednesday, June 1, 2011. If you have any questions, please feel free to contact Dan Gore or Dale Walker at (716) 376-5699.

Sincerely,

Thomas H. Windus, PE  
Director of Public Works

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Enclosure

**City of Olean Specifications**  
**Repair of Pump and Motor**  
**Water Filtration Plant**

Below are specifications for the repair of a pump at the Water Filtration Plant, located at 1332 River Street, in the City of Olean, New York:

**SCOPE OF WORK:** Contractor shall provide labor and materials to remove vertical turbine unit from Water Filtration Plant; disassemble and repair said unit at contractor's workplace; return repaired unit complete with installation and start-up commissioning.

1. Contractor must have a minimum of five years experience in this type of work.
2. City will provide rigging equipment to assist in the loading and unloading of unit.
3. Contractor will repair unit utilizing OEM replacement parts.
4. Contractor will install motor and repaired pump.
5. Contractor shall pay workers New York State Department of Labor prevailing wages (PRC#2011003419).
6. Successful bidder must submit 5% bid bond with the City of Olean.
7. The Contractor shall provide and maintain, during the term of this agreement, general liability insurance in the amount of \$500,000 and automotive liability insurance in the amount of \$500,000. Contractor must also provide proof of Workers' Compensation.
6. Contractor's work must be guaranteed for a minimum of one year.

# PROPOSAL FORM

The undersigned hereby agrees to furnish and supply all labor and materials required to remove and repair a vertical turbine pump, located at 1332 River Street, in Olean, New York, per the above specifications:

Lump Sum Bid: \$ \_\_\_\_\_

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TOTAL BID WRITTEN IN WORDS

Date Work Can Begin: \_\_\_\_\_  
(work must be completed in 45 days)

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_