

The City of Olean is seeking proposals for removal and service of a 14EMM-3 Flowserve pump. This will involve removal, servicing, testing, and installation of the pump from the City of Olean Water Treatment Plant.

GENERAL REQUIREMENTS:

1. The contractor shall meet the following insurance requirements:
 - a. Furnish all labor necessary to perform the service provided for in this agreement and to maintain proper conduct of its employees and pay said employees in full accordance with the Fair Labor Standards Act as amended, and any other applicable statutes.
 - b. Carry Workmen's Compensation Insurance and Public Liability and Property Damage Insurance containing provisions for bodily injury coverage of at least \$100,000 and \$300,000 and property damage coverage of at least \$50,000 and shall provide the City with Certificate of Insurance as evidence of such coverage.
 - c. The Contractor further agrees to assume all responsibility for damages to person or property that may accrue during the prosecution of the work through the negligence, of himself, his agents or employees, or from any other cause, and to save the City harmless therefrom.
 - d. The Contractor shall have the access to the premises for performance of services and for inspection purposes.
2. The contractor shall use OEM Flowserve parts in the repair and servicing of the pump. No substitutes shall be permitted. A list of parts used shall be supplied to the City and approved prior to installation.
3. The contractor shall provide a three (3) year warranty on the pump service work.
4. The City of Olean reserves the right to inspect the pump repair. In the event the City requests this, the contractor is to coordinate a time that City of Olean personnel can visit the shop and check on the repairs.
5. The bidding company MUST have a minimum of fifteen (15) years experience in repairing vertical turbine pumps. This refers to the company itself, not the experience level of employees within the company.
6. The contractor shall supply a minimum of three (3) references from work on vertical turbine pumps that has been completed within the last three (3) years. This is not required if the bidder has performed any pump repair or service work for the City of Olean within the last ten (10) years.
7. NYS Prevailing wage rules and regulations are in effect for this project.
8. A non-collusion statement must be signed by the bidder and attached with the quote.
9. This quote is in the form of a "Not-to-Exceed" quote.
10. The City of Olean reserves the right to accept or reject any or all bids.

The Contractor shall perform the following tasks (at a minimum):

1. Remove the motor from the pump – electrical connection shall be disconnected and locked out by the City of Olean Electrician prior to motor removal. The motor shall be placed on a platform supplied by the City of Olean so that it may be removed and serviced by another contractor.
2. Disconnect the pump housing from the distribution line in the high service room. Though there is a check valve and a gate valve, the contractor will be required to bolt a blind flange (as supplied by the City of Olean) on the end of the line.
3. Remove the pump from the pit. This will require disassembly of the pump as it is being pulled out of the pit. Extreme care must be taken so as to not drop any debris into the clearwell below as it is a potable water source. If anything is dropped into the clearwell, the City shall be informed immediately. The contractor is responsible for all expenses for immediate removal of the item(s) and any remediation that may have to be performed if the water is contaminated.
4. Remove the pump components from the plant and take them to the contractor’s repair facility to be serviced.
5. Servicing the pump:
 - a. Fully disassemble, clean, and perform a repair assessment to confirm parts and service needed to restore OEM tolerances and OEM hydraulic performance. This bid must take into account any repairs that could surface during inspection.
 - i. In addition to any unrepairable parts, the following items MUST be replaced regardless of condition:

Qty	Item
1	O-ring
2	Lineshaft bearings
1	Set Screw
3	Bearing sleeves
1	Flange Gasket
2	O-rings
2	Lantern Rings
1	Sleeve
2	Rubber Bearings
1	Packing Set
4	O-rings
1	Bearing Sleeve
 - b. Dynamically balance impellers for EACH stage to ISO 1940 G 1.0 tolerance. The contractor shall provide certification of such to the City of Olean before any payment for services rendered will be made.
 - c. All materials used on the pump MUST be OEM parts – the contractor shall provide a list of all OEM parts along with proof of purchase (receipts) certifying said materials.
6. The pump then can be returned to the water plant and re-installed by the contractor. Components must be disinfected with a chlorine solution (as approved by the City of Olean) prior to installation into the pit.
7. The contractor shall connect the pump to the distribution line.
8. The contractor shall place the motor onto the pump and reconnect it to the pump. All electrical connections will be done by the City of Olean Electrician.
9. Impellers shall be adjusted to OEM performance.
10. Upon completion of the installation, the contractor is to start up the pump and motor with the guidance of City of Olean water plant personnel.

NON-COLLUSIVE BIDDING CERTIFICATION

BY SUBMISSION OF THIS BID OR PROPOSAL, THE BIDDER CERTIFIES THAT:

- [1] This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor.
- [2] This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor.
- [3] No attempt has been or will be made to include any other person, partnership or corporation to submit or not to submit a bid or proposal.
- [4] The person signing this bid or proposal certifies that he fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf,

BIDDER

BY: _____

DATED: _____

QUOTATION SUBMITTAL

Company Contact: _____

Company Name: _____

Company Address: _____

Company Phone/Fax: _____

Company E-mail: _____

Flowserve 14EMM-3 pump servicing quote: \$ _____
(NOT-TO-EXCEED QUOTE)

Signed By: _____

Print Name: _____

Date: _____

DEADLINE: September 15th, 2011

Please Return Quotation and Non-Collusion Statement to:

City of Olean Water Filtration Plant

1332 River Street

Olean, NY 14760

RE: Pump Servicing Quote

OR

Send Digital Format (PDF) to: dwalker@cityofolean.org with "Pump Servicing Quote" in title line.

Contact: Dan Gore or Dale Walker at 716-376-5699 for more information.