



1332 River Street
Olean, NY 14760
Phone: (716) 376-5699/ 376-5627
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Dale Walker, Senior Operator and Lab Director

City of Olean Water Filtration Plant

December 6, 2010

To whom it may concern,

We are requesting quotes for drinking water and wastewater testing services. A tentative sample schedule is attached with this letter covering the 3-year period of June 2011 through May 2014; this should only be considered an approximation of sample volumes and dates and may change. Separate bids for wastewater testing and drinking water testing are requested as they may be awarded to different companies if the City of Olean decides to split the contract.

1. All testing must be done by ELAP approved laboratories.
2. The subcontracted lab shall provide us with all necessary sample containers containing the appropriate preservatives (as per ELAP and EPA requirements.) Extra sample bottles may also be requested for the facilities to have in stock for any situation that may require additional samples.
3. Sample pick-up from our facilities (water and waste water) is required of the subcontracted lab. These dates shall be pre-arranged by agreement of both parties. If additional samples are to be sent outside of the arranged dates, the subcontracted lab shall provide the City of Olean another method of sending the samples, such as through a shipping company (i.e. FedEx, UPS, etc.)
4. All QA/QC and other testing parameters as stated by the New York State Dept. of Health (ELAP), the New York State Dept. of Environmental Conservation (DEC), or EPA shall be followed.
5. Reports shall be submitted electronically in the form of a PDF (preferred), MS Word, or MS Excel file to the City of Olean and any other organization that the City of Olean requests such data be sent to.
6. The quote shall list prices for all individual test procedures, not just a lump sum quote. Lump sum quotes without an itemized list will not be accepted. Non-collusion statement must also be signed and attached to quote.
7. These individual quotes must be firm quotes for the 3-year period of June 2011 through May 2014. New quote requests will be sent out in the beginning of 2014.

The deadline for submitting quotes is **Monday, February 28, 2011**. We will make award the contract to the lowest bidder by March 11, 2011. Please feel free to call with any questions.

Thank you for your time,

Dale Walker
Senior Operator, Olean Water Plant

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DRINKING WATER TESTING

CONTACT: Dale Walker
 Senior Water Plant Operator
 City of Olean Water Plant
 1332 River Street
 Olean, NY 14760
 (716) 376-5699
dwalker@cityofolean.org

The undersigned hereby proposes to supply testing services in accordance with NYS drinking water testing requirements and standards, along with those set forth by the City of Olean Water Division, as ordered for the period beginning June 1, 2011 to May 31, 2014, for the following tests at the indicated unit price bid, based on the estimated requirements shown.

TEST	<u>ESTIMATED REQUIREMENTS</u>	<u>UNIT BID PRICE PER TEST</u>	<u>TOTAL</u>
TOTAL TRIHALOMETHANES ("TTHM")	96	\$ _____	\$ _____
HALOACETIC ACIDS ("HAA5")	96	\$ _____	\$ _____
PRINCIPAL ORGANIC CONTAMINANTS ("POC") INCLUDING VINYL CHLORIDE AND MTBE	78	\$ _____	\$ _____
ARSENIC	9	\$ _____	\$ _____
NITRATES	9	\$ _____	\$ _____
TOTAL CHROMIUM	18	\$ _____	\$ _____
TOTAL ORGANIC CARBON ("TOC")	24	\$ _____	\$ _____
METALS – Pb and Cu	30	\$ _____	\$ _____
Specific Organic Compound (SOC)	6	\$ _____	\$ _____
TOTAL BID			\$ _____

All tests are to be listed individually and the total price will be the basis of awarding the contract. These prices include sample bottle delivery and monthly sample pick up at the City of Olean Water Filtration Plant.

The schedule of sampling will be finalized with the winning bidder.

Deadline for bids is **February 28th, 2011**

Submit to City of Olean Water Filtration Plant, 1332 River Street, Olean NY 14760.

All listed test parameters must have a bid price. Failure to provide a price for an individual test parameter will result in the City of Olean rejecting the bid.

The City of Olean is an Equal Opportunity Provider and Employer.

City of Olean Water Plant Tentative Sample Schedule - Required # of Sets									
	VOC (NYS POC)	Total Chromium	TTHM	HAA5	TOC	SOC	Lead and Copper	Nitrates	Arsenic
Jun-2011						3		3	3
Jul-2011	4	1	8	8	2				
Aug-2011	No Samples								
Sep-2011	4	1					30		
Oct-2011	No Samples								
Nov-2011	4	1	8	8	2				
Dec-2011	No Samples								
Jan-2012	6	1							
Feb-2012	No Samples								
Mar-2012	4	1	8	8	2				
Apr-2012	No Samples								
May-2012	4	1	8	8	2				
Jun-2012	No Samples								
Jul-2012	4	1	8	8	2			3	3
Aug-2012	No Samples								
Sep-2012	4	1							
Oct-2012	No Samples								
Nov-2012	4	1	8	8	2				
Dec-2012						3			
Jan-2013	6	1							
Feb-2013	No Samples								
Mar-2013	4	1	8	8	2				
Apr-2013	No Samples								
May-2013	4	1	8	8	2				
Jun-2013	No Samples								
Jul-2013	4	1	8	8	2			3	3
Aug-2013	No Samples								
Sep-2013	4	1							
Oct-2013	No Samples								
Nov-2013	4	1	8	8	2				
Dec-2013	No Samples								
Jan-2014	6	1							
Feb-2014	No Samples								
Mar-2014	4	1	8	8	2				
Apr-2014	No Samples								
May-2014	4	1	8	8	2				
TOTALS	78	18	96	96	24	6	30	9	9

WASTEWATER TESTING

CONTACT: Jeremy Meerdink
Chief Wastewater Plant Operator
City of Olean Wastewater Treatment Plant
174 South 19th Street
Olean, NY 14760
(716) 376-5694
jmeerdink@cityofolean.org

The undersigned hereby proposes to supply testing services in accordance with NYS wastewater testing requirements and standards, along with those set forth by the City of Olean Wastewater Division, as ordered for the period beginning June 1, 2011 to May 31, 2014, for the following tests at the indicated unit price bid, based on the estimated requirements shown.

TEST	<u>ESTIMATED</u> REQUIREMENTS	UNIT BID PRICE PER TEST	EXTENSION
TOTAL ORGANIC CARBON ("TOC")	18	\$ _____	\$ _____
LAB WATER ANALYSIS	3	\$ _____	\$ _____
METALS – Cu, Cr, Zn	72	\$ _____	\$ _____
PRIORITY POLLUTANT SCAN	6	\$ _____	\$ _____
SLUDGE CAKE TCLP	3	\$ _____	\$ _____
 TOTAL BID			 \$ _____

All tests are to be listed individually and the total price will be the basis of awarding the contract. These prices include sample bottle delivery and monthly sample pick up at the City of Olean Wastewater Plant. The schedule of sampling will be finalized with the winning bidder.

Deadline for bids is **February 28th, 2011**

Submit to City of Olean Water Filtration Plant, 1332 River Street, Olean NY 14760.

All listed test parameters must have a bid price. Failure to provide a price for an individual test parameter will result in the City of Olean rejecting the bid.

**City of Olean Wastewater Plant Tentative Sample Schedule -
Required # of Sets**

	<u>Metals - Cu, Cr, Zn</u>	<u>Lab Water Analysis</u>	<u>TOC</u>	<u>Priority Pollutant Scan</u>	<u>Sludge Cake TCLP</u>
Jun-2011	2	1	1		
Jul-2011	2		1		
Aug-2011	2		1		
Sep-2011	2		1		
Oct-2011	2		1	2	
Nov-2011	2				
Dec-2011	2				
Jan-2012	2				1
Feb-2012	2				
Mar-2012	2				
Apr-2012	2				
May-2012	2		1		
Jun-2012	2	1	1		
Jul-2012	2		1		
Aug-2012	2		1		
Sep-2012	2		1		
Oct-2012	2		1	2	
Nov-2012	2				
Dec-2012	2				
Jan-2013	2				1
Feb-2013	2				
Mar-2013	2				
Apr-2013	2				
May-2013	2		1		
Jun-2013	2	1	1		
Jul-2013	2		1		
Aug-2013	2		1		
Sep-2013	2		1		
Oct-2013	2		1	2	
Nov-2013	2				
Dec-2013	2				
Jan-2014	2				1
Feb-2014	2				
Mar-2014	2				
Apr-2014	2				
May-2014	2		1		

TOTALS	72	3	18	6	3
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**BID PROPOSAL FOR CITY OF OLEAN WATER DIVISION
DRINKING WATER AND WASTEWATER TESTING June 1, 2011 – MAY 31, 2014**

AUTHORIZED SIGNATURE: _____

OFFICIAL TITLE _____

BIDDER'S NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

DATED: _____

NON-COLLUSIVE BIDDING CERTIFICATION

BY SUBMISSION OF THIS BID OR PROPOSAL, THE BIDDER CERTIFIES

THAT:

- [1] This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor.
- [2] This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor.
- [3] No attempt has been or will be made to include any other person, partnership or corporation to submit or not to submit a bid or proposal.
- [4] The person signing this bid or proposal certifies that he fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf,

BIDDER

BY: _____

DATED: _____