

1. A. You describe multiple communities along the Allegheny River; please define the limits of the 76 acres discussed in the RFP.
B. Would it be possible for you to provide a map of the study area?
C. Would you define the project limits, easterly end point and westerly end point?
D. The project study area is defined as 76 acres. The corridor from Portville to Salamanca is over 20 miles, how was 76 acres determined?

The Consolidated Funding application listed the potential boundary as follows: from the Town of Portville west to Salamanca along the Allegheny River and its abutting lands. One of the first tasks for the advisory committee will be to define the actual boundaries.

E. Is the Town of Carrollton in the study area?

As the Allegheny River flows through the Town, yes.

2. Is the 20% M/WBE a combination of these two or one versus the other (i.e. 20-0, 10-10, 5-15)?

M/WBE GOAL IS 20%; efforts should be made to utilize both minority- and women-owned businesses.

3. Under task 7, with regards to publicizing the community meetings through mailings and advertising, will the City be paying for these mailings/advertising costs or will the consultant be responsible for the costs? If it is the latter please provide an approximate count of addresses to receive the mailings to account for these costs appropriately.

The City will assume the costs associated with mailings/advertisings of community meetings.

4. Would you be willing to provide the LWRP grant submission to the respondents?

The CFA LWRP application is now on the City's website.

5. A. In the project work plan, Task 14: Draft Public Access and Recreation Plan references "an initial market analysis, as a test of the feasibility of the expressed vision." Can you clarify what you mean here? Are you referring to potential users of the proposed hiking trails (or other recreational amenities) or something else?
B. Task 14 states the draft report should include "an initial market analysis" to test feasibility of the expressed vision. Please define the expectation of a market study. As you know a "market study can be very open ended.

Through the visioning process, in addition to developing a list of strategies to address issues and achieve the vision, the Draft Plan will describe future potential land and water uses and projects for revitalization. A preliminary market analysis may identify in general the market

opportunities and constraints to development along the River and its corridor. For instance, what are the appropriate types of land and water uses, supply considerations, demand factors, price potential and effective combinations of land and water uses? What are the factors that present the highest and best use of land for the waterfront? City and project partners recognize project's limited budget to perform this portion of Task 14.

6. A. Task 15 states "preparing and adopting a LWRP". Please clarify whether this project involves an LWRP. Also, please clarify the expectations if a positive declaration is determined.
B. Task 15 indicates that this is Local Waterfront Revitalization Plan (LWRP); however, that is inconsistent with the Project Description which describes the requested work as Plan for a multi-use recreation trail system. Can you clarify?

The City was awarded funding under the Department of State's Title 11 of the Environmental Protection Fund Local Waterfront Revitalization Program (EPF LWRP). The Allegheny River Public Access and Recreation Plan is not a LWRP as its single focus is on improving waterfront access and recreational opportunities. The inventory/Task 9 will look at existing conditions for many items such as: development (waterfront revitalization, water-dependent uses, permits, etc.); fish and wildlife; flooding and erosion, public access (water related recreation resources); recreation (water-dependent recreation, multi-use development, etc.) historic resources and visual quality; agricultural lands; energy and ice; and water and air resources. However, that review and the task itself relates to the need to satisfy SEQRA.

We apologize for the confusion raised by the information in Task 15, as it incorrectly refers to the 'Draft LWRP'.

7. What role does the consultant have with Tasks 18, 19 and 20? These are not identified on the Scope of Work Schedule form.

Consultant is responsible for submitting MWBE Quarterly Reports to City for submission to the Department of State (Task 18). The City will submit project status reports semi-annually to DOS (Task 19). The City will complete the Final Project Summary Report and Measurable Results forms submitted to DOS (Task 20).

8. Who is responsible for administering the grant?

The City of Olean, specifically, the Department of Community Development, is responsible for administering the grant.

9. What is the overall project schedule (1 year, 6 months, etc.)?

On page 5 it states, "Ability to complete all project tasks within the City's timeframe and budget." Can you please clarify what the City's timeframe for this project is?

The contract between NYS DOS and City has a start date of 3/15/2015 and a termination date of 3/14/2018. Our hope and expectation is that we will not need this entire timeframe to complete this project.

10. Is it accurate to assume Tasks 1 through 6 have already been completed and no involvement from the Consultant is required?

Task 5 requires the City (Contractor) to prepare a draft subcontract with the consultant selected. Communication and discussion on the elements of this subcontract could involve the consultant. Task 6 requires the Department of State, the City and the consultant to review project requirements, roles and responsibilities, etc. From that meeting the consultant is to prepare and distribute a brief meeting summary indicated the agreements/understandings reached at the meeting.

11. Has a Project Advisory Committee been established yet? I presume it will consist of representatives from all the project partners but if a preliminary list of members is available, that would be great.

A list, while not comprehensive at this point, will be provided.

12. Can you clarify the City's intentions with regards to Task 15 (SEQRA). The task language in the DOS generic Work Plan alludes to an EAF associated with adopting a "LWRP", and possibly preparing a GEIS. Does the City anticipate a GEIS would be included within the existing budget?

In addition to the response provided in question #6, the City does not anticipate that a GEIS would be included within the existing budget.

13. Several project components in the Work Plan indicate that the listed Tasks can either be completed by the Contract (which appears in this case to be the City) or the Consultant. These include Tasks 7, 8, 9, 18, 19, 20. Can you clarify your expectations as to who will complete what?

Task 7: Public Participation Plan. The consultant, in consultation with (and input from) the City and the DOS, will prepare this Plan.

Task 8: Review Existing Local and Regional Planning Documents. The consultant, with assistance from City staff and the advisory committee and in consultation with community representatives, will develop the Written Findings Report as a required Product of Task 8.

Task 9: Inventory and Analysis. The consultant will take the lead on this Task and produce the required Product.

Task 18: MWBE Quarterly Reports. Consultant will prepare and submit to City staff who will forward to DOS.

Task 19: Project Status Reports. City staff will complete.

Task 20: Final Project Summary Report and Measurable Results forms. City staff will complete.

14. For the Samples of Work requirement (Section V.B.3 of the RFP) what are you looking for? Would project descriptions and profiles of previous work suffice or are you looking for finished projects/reports?

The former would suffice.

15. Specifically where on the City's website will the answers to RFP questions be provided? I don't see any answers posted to date.

Responses to RFP questions will be provided to all consultants who asked specific questions via email. Responses will also be posted on the City's website www.cityofolean.org under "Areas of Interest" under Requests for Proposals.