

Permit #: \_\_\_\_\_

Expires: \_\_\_\_\_

# City of Olean Dept. of Fire, Buildings and E.S. Code Enforcement Division

Olean Municipal Building, Rm 212  
P.O. Box 668, 101 E. State St.  
Olean, New York 14760  
716-376-5683, 716-376-5707

## Operating Permit Application

Business Name: \_\_\_\_\_

Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_

Addr: \_\_\_\_\_ Addr: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ (h) \_\_\_\_\_ (w) \_\_\_\_\_ (w) \_\_\_\_\_ (fax)

### Process requiring Operating Permit:

- Manufacturing, storing or handling hazardous materials in quantities exceeding those listed in Tables 2703.1.1(1), 2703.1.1(2), 2703.1.1(3) or 2703.1.1(4), of the Fire Code of New York State.
- Hazardous processes and activities, including but not limited to, commercial and industrial operations which produce combustible dust as a byproduct, fruit and crop ripening, and waste handling.
- Use of pyrotechnic devices in assembly occupancies.
- Buildings containing one or more areas of public assembly with an occupant load of 100 persons or more.
- Buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by the City of Olean Code Enforcement Officer.
- Any open burning or bonfire
- Storage of Flammable Liquids per Article IV, Division 3, subdivision II

*All applications must be submitted along with all required documentation as determined by the Code Enforcement office.*

**Operating permits for places of public assembly of 100 or more shall be valid for a period of one year and shall be renewed during their yearly Fire Safety Inspection. All other permits will expire at an interval to be determined by the Code Enforcement Office.**

**A single operating permit may apply to more than one activity.**

**Description of Activity:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Required documentation may include such items as: plot plan, tank location and size information, duration of activity, proof of other required licenses or certificates, insurance information, or other documentation as needed to determine compliance with all state and local codes and regulations. Failure to provide the required information may result in a denial of the permit. ***Any permit issued pursuant to an application, may be revoked at any time such activities do not comply with the Uniform Code of NYS.***

**Fee information:**

- |                          |                                     |                               |
|--------------------------|-------------------------------------|-------------------------------|
| <input type="checkbox"/> | Yearly Assembly space permits       | \$ 25.00 per area of assembly |
| <input type="checkbox"/> | Permanent Hazardous Operations      | \$ 50.00 per activity         |
| <input type="checkbox"/> | Open burn/Bon-Fire                  | \$ 25.00 per day of event     |
| <input type="checkbox"/> | Temp. Hazardous Operation < 6months | \$ 50.00 per activity         |

\_\_\_\_\_/\_\_\_\_\_  
(Owner's signature) (date)      \_\_\_\_\_/\_\_\_\_\_  
Applicant's signature (date)

**CODE ENFORCEMENT OFFICE USE ONLY:**

Occupancy ID #: \_\_\_\_\_

This application has been:

APPROVED;  DENIED by: \_\_\_\_\_ Date: \_\_\_\_\_

Fee amount: \$ \_\_\_\_\_ Permit #: \_\_\_\_\_ Issued: \_\_\_\_\_