

PUBLIC NOTICE

REQUEST FOR PROPOSALS (RFP)

HUD CERTIFIED COUNSELING SERVICES

OLEAN HOMEOWNERSHIP ASSISTANCE PROGRAM

The City of Olean is soliciting Requests For Proposals from HUD approved counseling agencies/organizations to deliver housing counseling/education to prospective home buyers interested in applying for funding under the Olean Homeownership Assistance Program.

Copies of the proposal document may be requested from Mary L. George, Department of Community Development Program Coordinator by telephone: 716-376-5647 or accessed online at www.cityofolean.org.

Proposals will be accepted until 4:00 p.m. on Thursday, August 3, 2017 at the offices of the Department of Community Development, Olean Municipal Building, Room 209, 101 East State Street, Olean, NY 14760. All proposals must be sealed and clearly marked "HUD Certified Counseling Agencies".

The contract award will be made by the City of Olean after consideration of proposal evaluation factors, as listed in the Request for Proposals document.

Prospective proposers are advised that the services to be provided under any contract arising from this procurement may be financed, in part, by a grant provided by the New York State Housing & Community Renewal office.

All potential respondents are notified that disadvantaged and women-owned enterprises are encouraged to submit responses to this request. The City of Olean will ensure that respondents to this request will not be discriminated against based on sex, race, color, creed or national origin in consideration of an award.

The City of Olean reserves the right to reject any or all proposals, bids, to waive any informality, and to withdraw this solicitation at any time. The City of Olean is an equal opportunity employer.

Mary L. George
Program Coordinator
Department of Community Development
Olean Municipal Building, Room 209
101 East State Street
Olean, NY 14760