

**OLEAN URBAN RENEWAL AGENCY  
REPORT ON FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**OLEAN URBAN RENEWAL AGENCY**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
*Olean Urban Renewal Agency*

We have audited the accompanying financial statements of *Olean Urban Renewal Agency* (a nonprofit organization), which comprise the statement of net position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *Olean Urban Renewal Agency* as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Report on Summarized Comparative Information

We have previously audited *Olean Urban Renewal Agency's* 2017 financial statements, and we expressed an unmodified audit opinion on those financial statements in our report dated August 17, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### Other Matters

#### *Other Reporting Required by Government Auditing Standards*

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However we did not audit the information and express no opinion on it.

In accordance with Government Auditing Standards, we have also issued our report dated September 19, 2018, on our consideration of *Olean Urban Renewal Agency's* internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering *Olean Urban Renewal Agency's* internal control over financial reporting and compliance.

*Bysiek CPA, PLLC*

BYSIEK CPA, PLLC  
SEPTEMBER 19, 2018  
OLEAN, NY 14760

Management discussion and analysis (MD&A) is designed to assist the reader in focusing on significant financial issues provide an overview of *Olean Urban Renewal Agency's* financial activity, and to identify changes in the Agency's financial position. This section is only an introduction and should be read in conjunction with the Agency's financial statements, which immediately follow this section.

This annual report consists of financial statements, prepared in accordance with Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments.

**Financial Highlights**

- Collected approximately \$44,000 in lease fees and rentals; this represented an approximate increase of \$5,000 from the prior year

**Overview of the Financial Report**

This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements. The Agency's basic financial statements are comprised of four components: 1) financial statements, 2) notes to the financial statements, 3) report on internal controls, and 4) summary schedule of audit findings.

**1) Financial Statements**

Unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints or other legal requirements, decreased by approximately \$13,000 for the year ending June 30, 2018. This was due to an excess of expenses over earned revenues. The following schedules offer condensed analyses of the Agency's net position and changes in net position:

*Condensed Statements of Net Position*

<b>As of June 30,</b>	<b>2018</b>	<b>2017</b>
Current Assets	\$ 232,691	\$ 211,815
Other Assets	773,327	776,327
<b>Total Assets</b>	<b>\$ 1,006,017</b>	<b>\$ 988,142</b>
<b>Total Liabilities</b>	<b>\$ 28,580</b>	<b>\$ 27,580</b>
Net position invested in capital assets, net of related debt	744,747	748,747
Net position, unrestricted	232,691	211,815
<b>Total Net Position</b>	<b>\$ 977,437</b>	<b>\$ 960,562</b>

*Condensed Statements of Revenues, Expenses and Changes in Net Position*

<b>For the Year Ending June 30,</b>	<b>2018</b>	<b>2017</b>
Revenues	\$ 43,896	\$ 38,893
Expenses	27,021	51,940
<b>Change in Net Position</b>	<b>\$ 16,875</b>	<b>\$ (13,047)</b>

**2) Notes to Financial Statements**

The notes to the financial statements, including the summary of accounting policies, provide additional information that is essential to a full and complete understanding of the information provided in the financial statements.

**3) Report on Internal Controls**

The Report on Internal Controls (and Compliance) is required by Government Auditing Standards. It does not render an opinion on the operating effectiveness of internal controls but reports any control deficiencies. These control deficiencies (if any), are further classified as either significant deficiencies or material weaknesses.

**4) Summary Schedule of Audit Findings**

This schedule summarizes all audit results and, if necessary, details the conditions and criteria along with management's response to any audit findings.

**Economic Factors That Will Affect the Future**

The Agency remains committed to rehabilitating the downtown district of Olean, NY, and promoting economic development activities in the community. Its ability to successfully accomplish this is at least in part based upon the economic outlook for the Southern Tier region as well as upon its ability to continue to attract funding for future improvements.

OLEAN URBAN RENEWAL AGENCY  
STATEMENTS OF NET POSITION

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<i>As of June 30,</i>	2018	2017
<b>Assets</b>		
Current assets		
Cash and cash equivalents	\$ 232,691	\$ 211,815
Total current assets	232,691	211,815
Other assets		
Property held for sale	549,227	552,227
Land	224,100	224,100
Total other assets	773,327	776,327
Total assets	\$ 1,006,017	\$ 988,142
<b>Liabilities and Net Position</b>		
Liabilities		
Deposit on sale of property	\$ 1,000	\$ -
Contractual fees payable	27,580	27,580
Total liabilities	28,580	27,580
Net position		
Invested in capital assets, net	744,747	748,747
Unrestricted	232,691	211,815
Total net position	977,437	960,562
Total liabilities and net position	\$ 1,006,017	\$ 988,142

See independent auditor's report and accompanying notes to the financial statements

OLEAN URBAN RENEWAL AGENCY  
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

*For the Year Ended June 30,*

	<u>2018</u>	<u>2017</u>
<b>Revenue</b>		
Lease fees and rentals	\$ 43,896	\$ 38,893
<b>Expenses</b>		
Professional fees	12,614	43,465
Property maintenance costs	14,407	8,476
Total expenses	<u>27,021</u>	<u>51,940</u>
<b>Change in net position</b>	16,875	(13,047)
Net position, beginning of year	<u>960,562</u>	<u>973,609</u>
<b>Net position, end of year</b>	<u>\$ 977,437</u>	<u>\$ 960,562</u>

See independent auditor's report and accompanying notes to the financial statements



**OLEAN URBAN RENEWAL AGENCY  
STATEMENTS OF CASH FLOWS**

*For the Year Ended June 30,*

	2018	2017
<b>Cash flows from operating activities</b>		
Receipts		
Lease fees and rentals	\$ 43,896	\$ 38,893
Deposit on sale of property	1,000	-
Total cash receipts	44,896	38,893
Payments		
Professional fees and consultants	12,614	43,465
Payments for land development and property maintenance	14,407	8,476
Total cash payments	27,021	51,940
Net cash provided by (used in) operating activities	17,875	(13,047)
<b>Cash flows from investing activities</b>		
Proceeds from sale of property	3,000	-
<b>Net change in cash</b>	<b>20,875</b>	<b>(13,047)</b>
Cash at beginning of year	211,816	224,863
<b>Cash at end of year</b>	<b>\$ 232,691</b>	<b>\$ 211,816</b>
<b>Reconciliation of change in net position to net cash provided by operating activities:</b>		
Change in net position	\$ 16,875	\$ (13,047)
Adjustments to reconcile change in net position to net cash provided by operating activities:		
Change in deposit on sale of property	1,000	-
Net cash provided by operating activities	\$ 17,875	\$ (13,047)

***See independent auditor's report and accompanying notes to the financial statements***

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

A. Nature of Operations

*Olean Urban Renewal Agency* is a public benefit corporation established in 1969 to promote economic development activities in the community, particularly in the downtown district, and former Felmont and Agway sites. The Agency is managed by staff of the City of Olean.

B. Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Thus, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

C. Basis of Presentation

The accompanying financial statements were prepared in conformity with generally accepted accounting principles. The Agency is accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The Agency applies all applicable pronouncements of the Governmental Accounting Standards Board.

The Agency has adopted the provisions of GASB Statement No. 62 *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which provides a codification of private-sector standards of accounting and financial reporting issued prior to December 1, 1989, to be followed in the financial statements of proprietary fund types.

The Agency has also implemented the provisions of GASB Statement No. 34 *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*. Under this statement the Agency is defined as a "special-purpose government engaged in only business-type activities."

GASB Statement No. 63 *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. The Agency is not presenting captions for deferred inflows and outflows, as it has no items required to be reported as such. The required statements for this type of government in accordance with GASB Statement No. 63 are the statement of net position, the statement of revenues, expenses and changes in net position and the statement of cash flows.

GASB Statement No. 65 *Items Previously Reported as Assets and Liabilities* establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources, deferred inflows of resources or expenses, certain items that were previously reported as assets and liabilities. The Agency had no items that required such reclassification. As such, the adoption of this standard had no effect on the financial statements as of and for the years ended June 30, 2018 and 2017.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (CON'T)

D. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

E. Cash Equivalents

For purposes of reporting cash flows, the Agency considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

F. Property

Property transferred from the City of Olean is carried at appraised value. Costs associated with the refurbishment or renovation of properties held for sale are capitalized.

G. Reclassifications

Minor reclassifications have been made to certain prior year balances in order for them to conform to the current year's presentation

H. Income Taxes

**Olean Urban Renewal Agency** is exempt from income taxes as a public benefit corporation recognized by New York State. Therefore, no provision for income taxes is reflected in the financial statements. The Agency is exempt from filing requirements to both the Internal Revenue Service and New York State.

I. Date of Management's Review

The Agency has evaluated events and transactions through September 19, 2018, which is the date the accompanying financial statements were made available to be issued.

NOTE 2: PROPERTY HELD FOR SALE AND LAND

During the year ending June 30, 2011, **Olean Urban Renewal Agency** purchased properties at 101 North Union Street, and several parcels on West State Street in Olean, NY for approximately \$408,000. During the year ending June 30, 2012, the Agency incurred costs of approximately \$46,000 to repair the roof on an existing property known as the Siegel's Building. These costs were capitalized and are included on the Statement of Net Position. Other costs incurred, including on-going maintenance, utilities and property taxes have been expensed as incurred. During the year ending June 30, 2018, the parcel located at 106-108 West State Street was sold for \$3,000.

The Agency also owns several parcels of property totaling approximately 17 acres that were previously transferred from the City of Olean. These parcels are reported in the accompanying financial statements at their appraised values on the date of transfer from the City. Approximately eight acres is considered Property Held for Sale, while approximately nine acres is not expected to be sold and is reported as Land on the Statement of Financial Position. All of these properties were former railroad yards. The appraised values at the time of transfer were \$137,900 and \$224,100 for the Property Held for Sale and Land, respectively, and are reflected in the accompanying financial statements as of June 30, 2018 and 2017.

**NOTE 3: FAIR VALUE MEASUREMENTS**

The Agency's non-current assets (Property Held for Sale and Land) are reported at fair value. Generally accepted accounting principles establish a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. These valuation techniques are based upon observable and unobservable inputs. Observable inputs reflect market data obtained from independent resources, while unobservable inputs reflect the Organization's market assumptions. These types of inputs create the following fair value hierarchy: Level 1 inputs consist of quoted prices for identical instruments in active markets, Level 2 inputs consist of quoted prices in active markets for similar assets or liabilities or quoted prices in inactive markets for identical or similar assets or liabilities and model-derived valuations whose significant inputs are observable, and Level 3 consists of instruments whose significant inputs are unobservable. As discussed in Note 2, the Agency uses the appraised value at the time of transfer to value its Property Held for Sale and Land. These assets are valued using Level 3 inputs.

**NOTE 4: COMMITMENTS**

As part of its agreement with the City of Olean, *Olean Urban Renewal Agency* is required to remit twenty percent of the net proceeds of each sale of its property located on Constitution Avenue to the City. An estimate for these future commitments has been accrued in the financial statements for the approximately eight acres of property for which future sale is probable. An amount of \$27,580 has been reported as contractual fees payable as of June 30, 2018 and 2017. For the additional nine acres of property reported as Land in the financial statements, a corresponding liability has not been accrued because the probability of future sale is considered remote. Should these properties be sold, the proceeds would be subject to the same payment as those reported for the Property Held for Sale.

**NOTE 5: LEASE AGREEMENTS**

*Olean Urban Renewal Agency* currently leases a six-acre parcel of property to CYTEC Industries, Inc. in Olean, NY for a fee that increases at a rate 3.5% per year through 2032. The Agency also leases a strip of land to National Grid, to whom an easement has been granted for electrical lines that pass through the property. The agreement states that the Agency will receive \$12,000 per annum as long as the electrical lines are utilized by the National Grid. Additionally, the Agency receives monthly fees from AT&T for global communication equipment installed on the roof of the building of one its properties. Each of these agreements is considered by their terms operating leases. The Agency expects to receive the following:

For the year ending June 30,	<u>CYTEC Industries</u>		<u>AT&amp;T</u>		<u>National Grid</u>
2019	\$ 4,644	\$	28,232		\$ 12,000
2020	4,806		29,078		12,000
2021	4,975		29,951		12,000
2022	5,149		30,849		12,000
2023 and thereafter	<u>70,037</u>		<u>64,503</u>		12,000 per year
Total	\$ <u>89,612</u>	\$	<u>182,613</u>		



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Directors  
***Olean Urban Renewal Agency***

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of ***Olean Urban Renewal Agency (OURA)*** [a public benefit corporation], which comprise the statement of net position as of June 30, 2018, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 19, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered ***OURA's*** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of ***OURA's*** internal control. Accordingly, we do not express an opinion on the effectiveness of ***OURA's*** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether ***OURA's*** financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Bysiek CPA, PLLC*

BYSIEK CPA, PLLC  
SEPTEMBER 19, 2018  
OLEAN, NY 14760

**I. Summary of Audit Results**

- The independent auditor's report expresses an unmodified opinion on the financial statements of *Olean Urban Renewal Agency*.
- No significant deficiencies or material weaknesses in internal controls were report in the Report on Internal Control over Financial Reporting.
- No instances of noncompliance material to the financial statements of *Olean Urban Renewal Agency* were disclosed during the audit as reported in the Report on Internal Control over Financial Reporting.

**II. Audit Findings**

**A. Internal Control Over Financial Reporting**

There were no internal control findings for the year ending June 30, 2018.

**B. Compliance and Other Matters**

There were no compliance findings for the year ending June 30, 2018.

**III. Summary Schedule of Prior Audit Findings**

**A. Internal Control Over Financial Reporting**

There were no internal control findings for the year ending June 30, 2017.

**B. Compliance and Other Matters**

There were no compliance findings for the year ending June 30, 2017.