

## CITY OPERATIONS

Tuesday, May 15, 2018 – 6:05 p.m.

Police Training Room – Olean Municipal Building

Present: Members: Chairman Smith, Vice Chair Witte, Alderman Dougherty, Alderman Crawford, and Alderman George. Others: Alderman Gonzalez; Alderman Dougherty; Mayor William Aiello; Nicholas DiCerbo, Jr., City Attorney; Fred Saradin, City Auditor; Keri Kerper, Community Development Program Coordinator; Bob Ring, Director of Public Works; Bob Bell, Fire Chief; Ed Jennings, Code Enforcement Supervisor, and Tiffany Taylor, Managerial Confidential Administrative Secretary.

### 1. Roll Call

Alderman Smith called the meeting to order at 6:05 p.m. and asked that the record show that all committee members were present.

### 2. Approval of Minutes of the Previous Committee Meeting (Tuesday, April 17, 2018)

A motion to approve the minutes of the April 17, 2018 meeting was made by Alderman Smith, seconded by Alderman Witte. Voice vote, ayes all. Motion carried.

### 3. Unfinished Business

- a. PL #34-18: (Smith) To declare that no trees shall be planted in the public right of way or on City owned property without the prior consent of the Common Council.

Alderman Smith stated that where we are at, we are currently waiting on Mr. Ring and the City Forester to work on a best practices type scenario for the City so we have a plan moving forward. He feels that it will be great to have a plan and he looks forward to discussing it in the future.

A motion to postpone PL #34-18 to the next City Operations meeting was made by Alderman Smith, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried.

### 4. New Referrals for Consideration

- a. PL #45-18: (Crawford) To order the removal of the structure located at 1210 Reed Street.

Alderman Crawford stated that he has been contacted by an agency regarding cleaning up some of the City owned properties. The agency is interested in the Reed Street property, which they would demolish with their own funds and turn it into a community garden. They are also

interested in another property around the corner at 306 North 11<sup>th</sup> Street, which they would like to successfully rehabilitate for sale to a low income family. This gives an opportunity to shift the costs off of the City.

A motion to enter into executive session to discuss the potential sale of real estate was made by Alderman Crawford, seconded by Alderman Smith. Voice vote, ayes all. Motion carried. Executive session entered into at approximately 6:10 p.m.

A motion to adjourn from executive session was made by Alderman Crawford, seconded by Alderman Witte. Voice vote, ayes all. Motion carried. Executive session adjourned at approximately 6:40 p.m.

Alderman Witte asked for an update on the demolition of properties previously ordered demolished. Mr. Jennings stated that the South Seventh Street property has been demolished, and one of the properties on Green Street has no asbestos and should be down soon. Mayor Aiello added that the property at 215 West Green Street will be foreclosed on this year, and the County will forward the property to the land bank for demolition.

Alderman Gonzalez questioned why we would allow this house to go to the land bank, if it was already approved for demolition. Mr. DiCerbo stated that a demolition order could not be served on the owner because he is in prison. Alderman Gonzalez stated that it is just frustrating because the demolition of these properties has been discussed at length, and all of a sudden there are procedural issues.

A motion to postpone PL #45-18 to the first City Operations meeting in July was made by Alderman Crawford, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried.

- b. PL #46-18: (Crawford) To order the removal of the structure located at 305 North Seventh Street.

A motion to postpone PL #46-18 to the first City Operations meeting in July was made by Alderman Crawford, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried.

- c. PL #47-18: (Aiello) To amend the City of Olean's Local Highway Inventory as per recommendations submitted by the New York State Department of Transportation.

Mr. Ring stated that the Local Highway Inventory needs to be done every year to keep the State updated. This is the data used behind the determination for CHIPS funding. Five or six street distances need to be amended by a very minor amount. For example, Gulf Street needs to be extended one block, or about .1 of a mile. This is all paperwork.

Alderman Smith asked if this increases the total miles of roadway in the City, and Mr. Ring responded that it does. Alderman Smith asked if this will increase our CHIPS funding, and Mr. Ring replied that it will be a very little amount, but it probably will.

Alderman Smith asked if this is just procedural housekeeping, and Mr. Ring replied that it is, and it is required by New York State.

A motion to approve PL #47-18 was made by Alderman Smith, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting Tuesday, May 22, 2018 for Resolution.

d. Discussion – Olean Homeownership Assistance Program Application #08-17

Ms. Kerper stated that this is the first potential homeowner under the new 2017 program. A family has put in a purchase offer for a dwelling in the City of Olean. The maximum amount they will receive from the program is \$7,900.

Alderman Smith asked if the Revolving Loan Committee reviewed the application, and Ms. Kerper replied that the Rural Revitalization Corporation reviews all applications per a contract entered into in 2017. Alderman Smith asked if they are in support of this funding to this applicant, and Ms. Kerper replied that they are.

A PL and Resolution will be introduced at the next Regular Meeting.

e. Buffalo Street

Mr. Ring stated that when the Local Highway Inventory was discussed, Buffalo Street was looked at. The City owns from under the highway to the railroad bridge, and the State owns from the railroad bridge to North 12<sup>th</sup> Street. He would like to discuss exchanging these portions of roadway. The first step is for the Mayor to write a letter requesting more information, and a response would describe what the process entails./ He stated that there is no commitment made just by sending the letter; however, the City may be required to bring the portion of roadway that we are trading up to the same condition of the roadway that is being given to us.

Alderman Witte stated that she believes that this was previously discussed some time ago, and she feels that this could be a good thing. Mr. Ring stated that we would trade for equal portions of roadway, The City is really not prepared to repair under the bridge. It is a task that the State is more appropriate for.

With the general consensus of the Council, Mr. Ring will begin the process of sending the letter to the State for more information on the necessary procedure.

5. Approval of Committee Reports

A motion to approve committee reports was made by Alderman Smith, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried.

6. Adjournment

A motion to adjourn was made by Alderman Smith, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:50 p.m.