

CITY OPERATIONS

Tuesday, November 20, 2018 – 5:45 p.m.

Police Training Room – Olean Municipal Building

Present: Members: Chairman Smith, Alderman Dougherty, Alderman Crawford, and Alderman George. Others: Alderman Gonzalez; Mayor William Aiello; Fred Saradin, City Auditor; Jeff Rowley, Police Chief, and Tiffany Taylor, Managerial Confidential Administrative Secretary.

1. Roll Call

Alderman Smith called the meeting to order at 5:45 p.m. and asked that the record show that all committee members were present except Alderman Witte, who was excused.

2. Approval of Minutes of the Previous Committee Meeting (Tuesday, November 6, 2018)

A motion to approve the minutes of the November 6, 2018 meeting was made by Alderman Smith, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried.

3. Unfinished Business

- a. PL #89-18: (Crawford) To amend and replace the City of Olean Code of Ordinances Chapter 27, Article 5, Plumbing.

A motion to postpone PL #89-18 indefinitely to allow for further work on the legislation was made by Alderman Crawford, seconded by Alderman George. Voice vote, ayes all. Motion carried.

4. New Referrals for Consideration

- a. PL #112-18: (Dougherty) To authorize the use of the concrete subway located at 117 South 4th Street in the City of Olean for parking by the property owner.

Alderman Dougherty explained that the committee previously had a discussion regarding a business with a commercial variance in a residential area, who would like to utilize a concrete subway for parking, as is allowed in commercial zoning districts. Alderman Crawford mentioned that at the last meeting, the committee requested a draft layout of the parking. Alderman Dougherty responded that he has not received this yet, but that he can reach out to the business owner. Alderman Crawford replied that he feels that this will be helpful to allow the committee to ensure that there will be no issues with encroachment onto the sidewalk.

Alderman George asked if the entire front of the business has a concrete subway, and Alderman Dougherty responded that it does. Alderman Crawford asked how many spots the

business owner is proposing, and Alderman Dougherty replied that the business owner was looking for four, but that he thinks that three will be feasible.

A motion to postpone PL #112-18 to the next City Operations committee meeting was made by Alderman Dougherty, seconded by Alderman George. Voice vote, ayes all. Motion carried.

b. Finance and Bills Review

There were no questions or comments regarding finance and bills.

c. Discussion Topics

i. Free Holiday Parking

Mayor Aiello explained that historically the City has been allowing for free parking between the day after Thanksgiving and January 1st. He understands that the next meeting is not until the 27th, but he would like the Council's authorization to begin free parking on Friday, November 23, 2018. The committee's consensus was to authorize free parking as requested, with a PL and Resolution to be introduced at the next Regular Council meeting.

Alderman Crawford asked if we know the parking revenues so far this year, and Mr. Saradin responded that they are on par with the revenues from last year. Mayor Aiello added that the City is collecting more revenue from parking tickets now that we have begun booting.

ii. Transfer Funds – Contingency to Tree Program

Mayor Aiello explained that the City had a Tree Committee meeting recently. Alderman Smith explained that there is approximately \$5,000 left in the Tree Program account, and \$21,000 is the approximate cost to remove trees that have been recommended for removal by the City Forester. As the newly adopted policy splits the cost with the property owner, the City's portion is roughly \$10,000. He explained that more money needs to be transferred into the account to proceed.

Mayor Aiello explained that he would like to see as little transferred as possible in order to get the work done. Mr. Saradin added that this will be the first time that the Council has touched the General Fund contingency this fiscal year.

Alderman Crawford suggested that, down the road, the Council could consider an amendment to allow the homeowner to receive a bid from a licensed tree removal company, and then the City credits 50% of the cost back to the property owner. He feels that this would be cheaper for both the City and the homeowner. Mayor Aiello added that this will need to be discussed with the City Attorney, as prevailing wage and other factors may come into play.

Alderman Smith explained that he feels that this transfer makes sense, and that it may happen multiple times through the year. He explained that it will be hard to tell how much money will need to be budgeted until the City finds equilibrium.

A PL and Resolution will be introduced at the next Regular Council meeting.

iii. Grant Funding

Alderman Crawford explained that the City has received funding for the pump station replacement, which requires a 40% local match which can be taken from the \$200,000 that the Council set aside during the budget season. The total project cost is approximately \$683,000.

Mayor Aiello explained that the City did not meet the poverty level to receive funding for the Washington Street project, but that in the future, a new application could be submitted after the City goes door to door to get more information on incomes in the project area.

5. Approval of Committee Reports

A motion to approve committee reports was made by Alderman Smith, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried.

6. Adjournment

A motion to adjourn was made by Alderman Smith, seconded by Alderman George. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:15 p.m.