

COMMITTEE OF THE WHOLE MEETING MINUTES

TUESDAY, FEBRUARY 27, 2018 – 6:30 p.m.
COUNCIL CHAMBERS – OLEAN MUNICIPAL BUILDING

IN ATTENDANCE WERE: ALDERMEN CRAWFORD, WITTE, ANDREANO, GONZALEZ, DOUGHERTY, SMITH, AND GEORGE. OTHERS: MAYOR WILLIAM AIELLO; NICHOLAS DICERBO, JR., CITY ATTORNEY; FRED SARADIN, CITY AUDITOR; KERI KERPER, COMMUNITY DEVELOPMENT PROGRAM COORDINATOR; BOB RING, DIRECTOR OF PUBLIC WORKS; BOB BELL, FIRE CHIEF; JEFF ROWLEY, POLICE CHIEF; MICHIKO MCELFRISH, MAYOR'S SECRETARY, AND TIFFANY TAYLOR, MANAGERIAL CONFIDENTIAL ADMINISTRATIVE SECRETARY.

Alderman Crawford called the meeting to order at 6:30 p.m. and asked that the record show that all Aldermen were present.

1. Finance & Bills

A motion to approve Finance & Bills was made by Alderman Crawford, seconded by Alderman Smith. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

2. PL #09-18: (Aiello) To authorize the Mayor to sign an agreement between the City of Olean and the State of New York in connection with Accelerated Transit Capital funds for the Olean Area Transit System.

Ms. Kerper stated that the City was awarded approximately \$9,300 to install handicapped ramps with detectable warning signals at an intersection in the City from the Accelerated Transit Capital funds program. The project is 100% funded with no local match.

A motion to approve PL #09-18 was made by Alderman George, seconded by Alderman Witte. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

3. PL #12-18: (Aiello) That the City of Olean adopts the Policy Guidelines and Operating Plan for the Microenterprise Assistance Program implementing New York State Office of Community Renewal Grant #841ME90-17.

Ms. Kerper stated that the City has been working with Olean Business Development on putting together Policy Guidelines and an Operating Plan for the Microenterprise Assistance Program. The completed document was submitted to New York State, where it was reviewed and approved. The State requires the Council to adopt the Policy prior to moving forward with the Program. The Council was provided with the Plan for review several weeks ago.

A motion to approve PL #12-18 was made by Alderman Witte, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

4. PL #13-18: (Aiello) To authorize the Mayor to execute a sub-recipient agreement with Olean Business Development for the City of Olean Microenterprise Assistance Program.

Ms. Kerper stated that the City was the applicant for the Microenterprise Assistance Grant, and Olean Business Development is the sub recipient. The agreement outlines what Olean Business Development's requirements and responsibilities will be, details necessary financial management and reporting, and details terms and conditions of the agreement.

A motion to approve PL #13-18 was made by Alderman Smith, seconded by Alderman Witte. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

5. PL #15-18: (Aiello) That the Common Council, as Lead Agency, determines that the Walkable Olean – Phase II Project will not result in any significant adverse environmental impact and thus issues a negative declaration in accordance with the State Environmental Quality Review Act (SEQRA).

Mr. Ring stated that the State determines that the project is a Type II Action with results in no significant adverse environmental impact in terms of the SEQRA.

A motion to approve PL #15-18 was made by Alderman Crawford, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

6. PL #17-18: (Aiello) That the Project Loan Committee recommends that the City subordinate its lien position for Olean Homeownership Assistance Program Application #128-04.

Ms. Kerper explained that a first time homebuyer that is part of the 2004 OHAP Program would like to refinance her mortgage with a different financial institution that results in an interest rate that is 2 ½% less than current, with a payment of \$150 less a month. This would require that the City subordinate its lien position to the new financial institution. The Project Loan Committee reviewed the request on February 15, 2018 and recommends that the Council approve the request.

Ms. Kerper added that this applicant pays monthly on time, and her loan with the City will be paid off in July.

A motion to approve PL #17-18 was made by Alderman Dougherty, seconded by Alderman Andreano. Voice vote, ayes all. Motion carried.

7. Adjournment

A motion to adjourn was made by Alderman Crawford, seconded by Alderman Andreano. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:40 p.m.