

COMMITTEE OF THE WHOLE MEETING MINUTES

July 10, 2018 – 6:30 p.m.

COUNCIL CHAMBERS – OLEAN MUNICIPAL BUILDING

IN ATTENDANCE WERE: ALDERMEN CRAWFORD, WITTE, ANDREANO, GONZALEZ, DOUGHERTY, SMITH, AND GEORGE. OTHERS: MAYOR WILLIAM AIELLO; LENS MARTIAL, CITY CLERK; FRED SARADIN, CITY AUDITOR; BOB RING, DIRECTOR OF PUBLIC WORKS; KERI KERPER, COMMUNITY DEVELOPMENT PROGRAM COORDINATOR; BOB BELL, FIRE CHIEF; JEFF ROWLEY, POLICE CHIEF, AND TIFFANY TAYLOR, MANAGERIAL CONFIDENTIAL ADMINISTRATIVE SECRETARY.

Alderman Crawford called the meeting to order at 6:30 p.m. and asked that the record show that all Aldermen were present.

1. PL #66-18: (Aiello) To adopt the Title VI Plan for the City of Olean.

Ms. Kerper explained that this is related to the City receiving Section 5311 Federal Funding for the Olean Area Transit System. A requirement of the funding is that the City fully integrates the Federal Title VI Civil Rights Act into the City's actions to prevent discrimination. She explained that there is an employee training plan in addition to the Title VI Plan. Any institution or governmental entity that receives Federal funding must comply with Federal Civil Rights Laws, not just in the specified act which the funding is for. She further explained that a Resolution by the Common Council would designate her as the Title VI Coordinator, and she would administer the plan and handle reporting to the State.

Alderman Crawford asked if this is something that the City already has, and if this is just a renewal. Ms. Kerper explained that we do currently have a Title VI Plan in place; however, the Department of Transportation has updated the language in their plan and has recommended that the City update their language as well. She believes that this is a fair policy.

A motion to approve PL #66-18 was made by Alderman Crawford, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

2. PL #67-18: (Aiello) To adopt the Title VI Employee Training Plan for the City of Olean.

A motion to approve PL #67-18 was made by Alderman Witte, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

3. PL #68-18: (Aiello) To designate Keri Kerper as the City of Olean's Title VI Coordinator.

A motion to approve PL #68-18 was made by Alderman Andreano, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried.

4. PL #70-18: (Aiello) To authorize the Mayor to sign an agreement between the City of Olean and the State of New York in connection with Accelerated Transit Capital funds for the Olean Area Transit System.

Ms. Kerper explained that this is similar to what the City had done for the tactile warning strip. There are funds left from the 2015 and 2017 Accelerated Transit Capital funds, and rather than return them, she has found a way to utilize the leftover funds. She recommends using the funds to purchase a tire changing machine, which the City will own and the Third Party Operator will lease. This will be fully funded through the ATC funds.

A motion to approve PL #70-18 was made by Alderman Witte, seconded by Alderman Gonzalez. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

5. PL #71-18: (Aiello) To accept the revised deed to Jack Murphy Boulevard from Olean Gateway, LLC.

Mayor Aiello stated that the Council had previously accepted the deed to Jack Murphy Boulevard, but there is a small section at the approach that was previously going to be deed to the New York State Department of Transportation. He explained that it was decided to deed this portion to the City as well.

Alderman Crawford asked if the City will own and maintain the roadway, and Mayor Aiello confirmed that this is correct.

A motion to approve PL #71-18 was made by Alderman Gonzalez, seconded by Alderman Smith. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

6. PL #72-18: (Aiello) To authorize the transfer of \$140,000 from Capital Fund #178 to Debt Service for use towards future debt payments, effective retroactively to May 31, 2018.

Mr. Saradin explained that last week, he was informed of the Office of the State Comptroller's proper procedure for the use of leftover funds from closed Capital Projects. They have always been used to pay down the debt incurred for the projects; however, the Comptroller's office require that the Council approve a transfer from the Capital Fund to debt service to pay down the debt.

Alderman Crawford asked if the money being transferred from Capital Funds #178 and #123 is leftover from the completion of the projects, and if it will be used to pay down the bonds incurred. Mr. Saradin explained that this is correct, that the money will be used to pay down the bonds for each specific project.

A motion to approve PL #72-18 was made by Alderman Witte, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

7. PL #73-18: (Aiello) To authorize the transfer of \$139,850 from Capital Fund #123 to Sewer Debt Service for use towards future debt payments, effective retroactively to May 31, 2018.

A motion to approve PL #73-18 was made by Alderman Crawford, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

8. Adjournment

A motion to adjourn was made by Alderman Crawford, seconded by Alderman Andreano. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:40 p.m.