

COMMITTEE OF THE WHOLE MEETING MINUTES

November 27, 2018 – 6:30 p.m.

COUNCIL CHAMBERS – OLEAN MUNICIPAL BUILDING

IN ATTENDANCE WERE: ALDERMEN CRAWFORD, WITTE, ANDREANO, GONZALEZ, DOUGHERTY, SMITH, AND GEORGE. OTHERS: MAYOR WILLIAM AIELLO; LENS MARTIAL, CITY CLERK; NICHOLAS DICERBO. JR., CITY ATTORNEY; FRED SARADIN, CITY AUDITOR; KERI KERPER, COMMUNITY DEVELOPMENT PROGRAM COORDINATOR; JEFF ROWLEY, POLICE CHIEF, AND TIFFANY TAYLOR, MANAGERIAL CONFIDENTIAL ADMINISTRATIVE SECRETARY.

Alderman Crawford called the meeting to order at 6:30 p.m. and asked that the record show that all Aldermen were present.

1. PL #116-18: (Aiello) To authorize the acceptance of a grant offer from the New York State Department of Transportation (NYSDOT) for work at the Cattaraugus County – Olean Airport described as Conduct Pavement Management Study, PIN 5904.54.

Mayor Aiello explained that the Pavement Management Study at the airport is funded 90% by a Federal grant (\$53,820), 5% by a State grant (\$2,990) and 5% by local funds (\$2,990). He further explained that the Federal grant has already been accepted by the City, and this will allow him to enter into the grant agreement with the New York State DOT for the State's 5% portion of the funding.

A motion to approve PL #116-18 was made by Alderman Witte, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

2. PL #118-18: (Aiello) To award the contract for the demolition of 331 North Thirteenth Street, 213 West Greene Street, 305 North Seventh Street, and 122 East Henley Street to Empire Diagnostics, Inc.

Ms. Kerper explained that on November 16, 2018, bids were opened for the demolition of the four properties, and three bidders responded. She explained that there is \$99,475 of program income on hand, and the lowest bid of \$101,000 requires only a \$1,525 commitment from the City's demolition account.

Ms. Kerper continued that her department has been working to comply with all State and Federal guidelines, including successfully completing the NEPA review and issuing a Finding of No Significant Impact (FONSI), which was published in the Olean Times Herald. She explained that the draft agreement will be sent to the Office of Community Renewal (OCR) for review, and upon approval, the next step will be for the Mayor to execute the contract with Empire Diagnostics, Inc.

Alderman Gonzalez asked if the cost to the City to demolish four of the most difficult properties in the City is \$1,525, and Ms. Kerper confirmed that it is. She thanked Mr. Jennings, the City Attorney and his secretary for their work in assisting putting the bid together.

Alderman Crawford explained that Ms. Kerper deserves a pat on the back for thinking outside the box to come up for a use for this Program Income that we would otherwise lose. This is a creative and much needed solution, and he thanked Ms. Kerper on behalf of the Council and the neighborhoods where these properties are located.

Ms. Kerper explained that she put the bid documents out with the opportunity to bid on one, two three, or all four of the properties in order to give everyone a fair shot.

Alderman Crawford asked when the City can expect the houses to be demolished by, and Ms. Kerper replied that the completion date in the bid is listed as January 18, 2019. She explained that this is subject to the timeliness of OCR's response upon their review of the draft agreement. She explained that she has been sending OCR documents and information through the entire process in order to keep them up to date as everything occurs.

A motion to approve PL #118-18 was made by Alderman Crawford, seconded by Alderman Gonzalez. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

3. Adjournment

A motion to adjourn was made by Alderman Crawford, seconded by Alderman Gonzalez. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:40 p.m.