

# COMMITTEE OF THE WHOLE MEETING MINUTES

*TUESDAY, JANUARY 28, 2020 – 6:30 p.m.*  
**COUNCIL CHAMBERS – OLEAN MUNICIPAL BUILDING**

IN ATTENDANCE WERE: ALDERMEN GONZALEZ, WITTE, PANUS, DOUGHERTY, CRAWFORD, AND SMITH. OTHERS: MAYOR WILLIAM AIELLO; LENS MARTIAL, CITY CLERK; NICHOLAS DICERBO, JR., CITY ATTORNEY; KERI STEPHEN, COMMUNITY DEVELOPMENT PROGRAM COORDINATOR; BOB RING, DIRECTOR OF PUBLIC WORKS; BOB BELL, FIRE CHIEF; JEFF ROWLEY, POLICE CHIEF, AND TIFFANY TAYLOR, MANAGERIAL CONFIDENTIAL ADMINISTRATIVE SECRETARY.

Alderman Gonzalez called the meeting to order at 6:30 p.m. and asked that the record show that all Aldermen were present except Alderman Anastasia, who was absent.

1. PL #04-20: (Aiello) To authorize the Mayor to sign a continuing agreement between the City of Olean and the State of New York in connection with consolidated Section 5311 Program Appalachian Development Public Transportation Assistance Program, Supportive Employment Services and Operating and Capital Assistance Projects for the Olean Area Transit System.

Ms. Stephen explained that this agreement is for the fiscal years June 1, 2019 through May 31, 2020 and June 1, 2020 through May 31, 2021. She explained that the breakdown of funding is \$164,500 of Federal Section 5311 public transportation funds, \$140,000 Supportive Employment Services funds, \$15,500 Appalachian Development Public Transportation Assistance Programs funding, and \$277,000 New York Statewide Transportation Operating Assistance Program funding. Ms. Stephen explained that the current OATS partners are Cattaraugus County, St. Bonaventure University, In-tandem, Inc., the City of Salamanca, and the Seneca Nation of Indians.

Ms. Stephen explained that capital assistance under the Section 5311 program will be used to purchase three medium-duty, mid-sized buses, known as “Lot K” buses, equipped with wheelchair stations. She explained that the new vehicles will replace two 2015 vehicles which will have satisfied the New York State Department of Transportation useful life mileage service requirements, as well as one additional new bus to increase the OATS fleet size for use during peak service hours as well as to provide a spare bus when others are being serviced or inspected. She explained that it usually takes up to a year to receive a new bus after it is ordered.

Alderman Witte asked if there has been any discussion regarding advertising on the buses, and Ms. Stephen responded that her office has been working with the City Attorney on this issue, and that an RFP has been prepared. Ms. Stephen explained that some details need to be worked through, including which entity would receive funding from the advertising on the buses.

A motion to approve PL #04-20 was made by Alderman Witte, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

2. PL #05-20: (Aiello) To authorize the transfer of \$10,448 from General Fund Contingency to line item 7150.444 for costs associated with the purchase and installation of two new Zamboni batteries.

Mayor Aiello explained that this was discussed last week in committee, and that this is the formality required to transfer the funding from Contingency to the Recreation Maintenance line item for the cost of the batteries.

Alderman Witte explained that she has spoken with a couple of the other Aldermen and she feels that the Resolution should be amended to add working that any encumbered funds from that department back to Contingency at the end of the year. Alderman Crawford noted that this amount should not exceed \$10,448. Alderman Gonzalez asked if they mean that they want one bucket to pay the other bucket back at the end of the year. Alderman Crawford explained that he would like the amount to be transferred back to Contingency from underspent line items in the department. Alderman Dougherty explained that he feels that this should be done in April when the ice season is over and revenues slow down. Alderman Smith recommended that the Resolution be voted on tonight as presented, and the future fund transfers be discussed at a later time.

A motion to approve PL #05-20 was made by Alderman Witte, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

### 3. Adjournment

A motion to adjourn was made by Alderman Gonzalez, seconded by Alderman Witte. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:40 p.m.