

FINANCE

Tuesday, February 19, 2019 – 6:45 p.m.

Police Training Room – Olean Municipal Building

Present: Members: Chairman Witte, Vice Chairman Crawford, Alderman Gonzalez, Alderman Dougherty, and Alderman George. Others: Mayor William Aiello; Fred Saradin, City Auditor; Jeff Rowley, Police Chief; Bob Bell, Fire Chief, and Tiffany Taylor, Managerial Confidential Administrative Secretary.

1. Roll Call

Alderman Witte called the meeting to order at 6:45 p.m. and asked that the record show that all committee members were present except Aldermen Andreano and Smith, who were excused.

2. Approval of the Minutes of the Previous Committee Meetings (Tuesday, February 5, 2019)

A motion to approve the minutes of the February 5, 2019 meeting was made by Alderman Witte, seconded by Alderman George. Voice vote, ayes all. Motion carried.

3. Monthly Finance and Bills Review

Alderman Witte asked what the \$866 for publicizing the Farmers Market bids entailed, and Mayor Aiello explained that the notice went out in several different papers, as well as on the New York Contract Reporter. He explained that this is why it is a higher amount than normal publication amounts when something is sent only to the Olean Times Herald. Mr. Saradin mentioned possibly taking this from the Capital Fund for the project, rather than from the General Fund.

In response to a question, Mr. Saradin explained that \$5,200 of the rental cost for the excavator is being taken from the General Fund, while \$1,378 is being taken from the Sewer Fund. He explained that he is unsure if this was for one event or two separate events, and Mayor Aiello added that he will have to check with Mr. Ring.

Alderman Witte asked if it is known how many chairs were bought for the Senior Center, and Mayor Aiello responded that he is unsure. Alderman Witte mentioned that she will speak with the Youth and Recreation Office Manager regarding this.

Alderman Witte asked if there is any way to centralize the IT bills, as it seems that they keep growing. She noted that there are bills for IT related items in the other departments as well. Mayor Aiello responded that they have been working to centralize IT charges within the IT

department, and that monitoring for the internet and software is very important. He is unsure why there are the same charges under different accounts, however, and he will look further into this. He mentioned that things become obsolete quickly, which creates necessary charges.

Alderman Crawford asked if the City leases its computers, and Mr. Saradin replied that they are bought.

Alderman Witte asked if the vibration sensors and monitors for the Wastewater Treatment Plant could be taken from the contingency fund for the Wastewater Treatment Plant Project, and Mr. Saradin explained that he will speak with Mr. Ring to see if this is an option.

Alderman Witte questioned if the television purchased for the Senior Center will be reimbursed by the Junior League, and Mayor Aiello explained that it will not be. Alderman Witte questioned if this expense should be the responsibility of the taxpayers.

Alderman Witte mentioned that she has seen a letter regarding fundraising for roller skates at the recreation center, and Mayor Aiello explained that there are currently ice skates at the center, but no roller skates. He explained that the City has been approached by a private entity who is willing to lead a fundraising effort to purchase roller skates, and the local Roller Derby team has also offered to provide skating lessons. He explained that it seems that roller skating is making a comeback, and that this could be a new revenue stream.

4. Unfinished Business

- a. PL #02-19: (Crawford) To amend the City of Olean Code of Ordinances Chapter 2, Article VI. Division 3, Audit and Compliance Committee Reporting Policy.

Alderman Crawford explained that, as it is tax season, it has been difficult to meet with the two accountants who are on the Audit and Compliance Committee.

A motion to postpone PL #02-19 to the next Finance committee meeting was made by Alderman Crawford, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried.

5. New Referrals for Consideration

None

6. Committee Reports

None

7. Adjournment

Alderman Witte mentioned that the newspaper has described two lawsuits against the City, one involving Hatch Mott MacDonald and the other involving Daniel DeRose. She asked if the Council could be updated on these at a later date.

A motion to adjourn was made by Alderman George, seconded by Alderman Witte. Voice vote, ayes all. Motion carried.