

## FINANCE

Tuesday, June 15, 2021 – 5:30 p.m.

Council Chambers – Olean Municipal Building

Present: Members: Chairman Witte, Vice Chairman Crawford, Alderman Panus, Alderman Gonzalez, Alderman Barnard; Alderman Robinson, and Alderman Anastasia. Others: Mayor William Aiello; Fred Saradin, City Auditor; Bob Ring, Director of Public Works, and Tiffany Taylor, Managerial Confidential Administrative Secretary.

### 1. Roll Call

Alderman Witte called the meeting to order at 5:30 p.m. and asked that the record show that all committee members were present.

### 2. Approval of the Minutes of the Previous Committee Meeting (Tuesday, April 6, 2021)

A motion to approve the minutes of the April 6, 2021 committee meeting was made by Alderman Witte, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried.

### 3. Monthly Finance and Bills

There were no questions or comments regarding the Finance and Bills.

### 4. Unfinished Business

None

### 5. New Referrals for Consideration

#### a. Discussion Items

##### i. Capital Projects Update

Mr. Ring explained that he had given a presentation in December and March, so he is using an updated version of that template. He explained that there are a lot of exciting things going on and projects in motion.

Mr. Ring explained that the Walkable Olean Phase II has shown a huge transition at both intersections. He explained that 75% of the project is complete and in reality, only milling, paving, and striping are needed for the project to be done. He explained that the project had a \$12,000 contingency and it's hard to pin down how much we have this late in the project, as this number could go up or down after milling and paving which is paid for by tonnage or yardage. He explained that the project could be done as soon as by the end of this week. He explained that a final walkthrough needs to occur, and then the project will be complete.

Mr. Ring explained that the Stardust Pump Station Project does not show a lot of progress outside now that the block building is completed with a roof, but it is about 85% complete. He explained that this is a lump sum project so based on the project and change orders, the numbers really haven't changed since March. He explained that this is pretty cut and dry. He explained that there could be a significant delay on metal parts like pumps, fittings and waterlines. He explained that he is working on schedule and is continuing to work amicably with the residents. The pumps on the inside are being worked on and once they are fired up, our employees will take over. He explained that the electricians have taken on a part of the project to help manage communication with all of the water and sewer infrastructure which is spearheaded at this station.

Alderman Witte asked if the portion of Arland Avenue will be paved and if the driveway will be put back in, and Mr. Ring explained that it would be. He explained that he just send for reimbursement of \$310,000 which is 75% of the ESD grant. He explained that the request is in review with EFC which is a portion of the DEC, and once we have the 75% reimbursement and close the project out, we will be able to request reimbursement for the remaining funds.

Mr. Ring explained that the main part of the Fluorination Project is being done at the well house on River Street. He explained that a lot of communication work has been done. He explained that at the well house on Indiana Avenue leaving the City is where the fluorination is done now, and we will not need this in the future so there is a redundant line that will no longer be needed. He explained that this project's plan included eliminating this line. He explained that fluoride will be injected at well house 37/38. The project is about 50% complete now and Kinley Construction is forming foundations for the building. He explained that this project still has several months of work before it is wrapped up but he expects to have this fully up and running by the fall.

Mr. Ring explained that the Washington Street Project had a June 30, 2021 completion date. He explained that they are preparing to mill and pave, and are working on the manholes and catch basins where the water line is. He explained that he feels good where we are at and that we will wrap this project up soon. He thought that mill and pave would have started Monday, but he was notified that it will start June 28<sup>th</sup> and will last for two weeks. At this point, he thinks that we are pretty much right on budget for this project as well. The total City expenditure for a \$2 million project is only \$1.1 million. He explained that we borrowed \$1.35 million and money will be leftover.

Mr. Ring explained that we will have to restripe the project area and presented a plan to do so, He explained that there would potentially be a bike boulevard and the center line and edge lines would be restriped, as well as the crosswalks enhanced. He explained that we would need to spend some money on the street for restriping that was not estimated in the total project

cost. He explained that the thought would be to spend a little bit more funding, perhaps \$140,000, to improve a couple of intersections. He noted that he and Ms. Cooper are working on a planting plan throughout the project to replace hazardous trees with smaller, possibly blooming, trees that would be better for the neighborhood. He explained that the waterline was the main replacement and the purpose for the project.

Alderman Crawford asked about the \$50,000 intersection improvement, and Mr. Ring explained that this would be concentrated on 12<sup>th</sup> and 7<sup>th</sup> streets, which are areas that we want to make more walkable. We want to put in ADA ramps and bike boulevards that would make it so people can't speed through the area, similar to 4<sup>th</sup> and Laurens. He explained that we can make this roadway multi modal for fairly low costs.

Mr. Ring explained that he is trying to get out a bid for restriping to be funded at the end of the fiscal year. He explained that some work is starting with the Pedestrian Safety Action Plan project. He explained that at the crosswalk that crosses Main and Center, bump outs and lane changes are being done. He explained that this is a really great design to cut down on safety issues. Alderman Witte asked who will be putting a handicapped ramp on the sidewalk, and Mr. Ring explained that we put those in so that people who park in the parallel parking spaces can use the ramp. He explained that the driveway doesn't line up with Center Street and people come quickly around corners, so this will slow cars down and make it more pedestrian friendly, He explained that the only downside with restriping is that he does not think that we will get a contractor until spring, There is only one contractor who does epoxy striping and they are busy for quite some time. He hopes that this will be done by next fall.

Mr. Ring explained that the Pedestrian Safety Action Plan has been discussed numerous times. He explained that construction should start in the next few weeks. Four intersections are fully funded, as was previously discussed.

Mr. Ring explained that the bid for the DRI North Union Street Streetscape Project was just advertised. He explained that bids will be open July 1<sup>st</sup> and a preconstruction meeting was just held. He explained that there will be some electrical improvements, public spaces will be created and possibly gas fireplaces would be added. He explained that this will extend the life of the street and more people will be able to walk on the street. He added that a public space could be created in front of the Municipal Building. As people are walking down the street, we want a place that people can collect and stop together. He explained that another portion of the project is wayfinding. The LED sign for War Vets was funded at the end of the last fiscal year. A wayfinding expert was hired to work with groups in Olean such as the Bartlett House and Senior Center to find a lot of interesting heritage to present downtown. He noted that a wayfinding presence will also be added for the trail system.

Mr. Ring explained that about 65% of the work is done for brick street work. He explained that Euclid Avenue remains because the work there was not as cut and dry as patches on the other streets. He explained that the new contractor's price for brick repairs is cheaper than what was requested. Mr. Ring explained that the remainder of the work will be on schedule for this year, and once we get a bill from the prior contractor we can regroup.

Mr. Ring explained that 42 residents signed up for the sidewalk program, and there are about 10 on the waiting list. He explained that if the Council chose to add \$7,000 or \$8,000 to the fund, the other ten applicants would be able to plan out their projects.

Mr. Ring explained that all work is completed in terms of milling and paving for CHIPS resurfacing, but they will come back and tar and chip. He explained that the strategy is to mill and pave and fix all of the streets rated in the 40's (of 100). He explained that we have a pretty ambitious list this year, and we have milled out half of the streets presented. He explained that he expects that we will pave at the end of the month. He explained that we will typically mill half the streets then pave, then mill out the rest and pave the rest so that it is a shorter amount of time that a street sits with catch basins and manholes sticking up.

Mr. Ring explained that Walkable Olean Phase III is on track to be in construction next year. He explained that COVID kind of delayed everything by about a year. He explained that we will have a head start on next year and we will be going out to bid at the end of this year. He explained that we are currently working with a consultant for Oak Hill Park. We have a pretty good idea the scope and budget for the project, and we just need to work out some more of the finer details.

Mr. Ring explained that in 2023 the South Union Street Project should go into construction. He explained that the Council funded \$150,000 in design costs and we will hire a consultant to assist with this project. He explained that it is really an 18 month process when we work with the State, but he can't see why we can't do this project in 2023.

Mr. Ring explained that the City was recently awarded the runway rehabilitation project. He explained that we will not have final grant acceptance until fall and there will not be time to do the project this year, so it would be done next year. He explained that there will be about a three week period while the airport is shut down to complete the project. He explained that this is a 100% funded project, just like the last four. He explained that we are doing a lot of good projects at the airport.

- ii. C&S Engineers Agreement for Airport Improvement Project – Taxiway Rehab

Mr. Ring explained that next week we will need to move forward with an agreement for the engineer for the design portion of the taxiway project. He explained that we have already passed a resolution applying for the grant, and that although some of the work has been done we need to move into the final design phase and move into if, when, and how we fund the construction. He explained that it will be a year from now when we have to make that decision, when the project is sent out to bid.

#### 6. Committee Reports

None

Alderman Anastasia explained that he will have a drainage issue on the agenda for next week, and explained that he will put forth a PL to ask for funding for a project to improve some of this.

Alderman Crawford asked what the consensus is of putting another \$10,000 into the sidewalk program given that there are residents who are on board, ready and able to move forward. The consensus was that the Council would approve this fund transfer, and Alderman Crawford explained that he will submit a PL for next week to authorize the transfer.

#### 7. Adjournment

A motion to adjourn was made by Alderman Witte, seconded by Alderman Anastasia. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:05 p.m.