

PUBLIC NOTICE

REQUEST FOR PROPOSALS (RFP)

PROFESSIONAL AUDITING SERVICES

OLEAN LOCAL DEVELOPMENT CORPORATION (OLDC)

The City of Olean is requesting proposals for the services of a qualified Certified Public Accounting firm to conduct the financial and compliance audit of the OLDC's operations.

Copies of the proposal document may be requested from Keri Kerper, Department of Community Development Program Coordinator by telephone: 716-376-5647 or accessed online at www.cityofolean.org.

Proposals will be accepted until May 4, 2018 at 4:00 p.m. at the offices of the Department of Community Development, Olean Municipal Building, Room 209, 101 East State Street, Olean, NY 14760. All proposals must be sealed and clearly marked "OLDC Audit Proposal".

An executed Non-Collusive Bidding Certification shall accompany each proposal. Failure to provide this certification will result in not having the bid read. No Respondent may withdraw their bid for a period of 45 days after opening.

The contract award will be made by the OLDC after consideration of proposal evaluation criteria, as listed in the Request for Proposals document.

All potential respondents are notified that disadvantaged and women-owned enterprises, minority-owned enterprises, service-disabled and veteran-owned enterprises are encouraged to submit responses to this request. The City of Olean will ensure that respondents to this request will not be discriminated against based on sex, race, color, creed or national origin in consideration of an award.

The OLDC reserves the right to reject any or all proposals, bids, to waive any informality, and to withdraw this solicitation at any time. The City of Olean is an equal opportunity employer.

Keri L. Kerper
Program Coordinator
Department of Community Development
Olean Municipal Building, Room 209
101 East State Street
Olean, NY 14760