

# MEMORANDUM

**To:**

**From: Olean Business Development**

**Re: Estimate for:**

**Asbestos surveys for properties included in packet.**

Please find the scope of work and the specifications for asbestos surveys as required for Olean Business Developments Façade Improvement Grant Program through the city of Olean's Downtown Revitalization Grant.

Those interested in bidding are welcome to visit the property for a pre-bid inspection. To arrange a private tour, contact Olean Business Development at 716-701-4009.

**Bids are due by 3 p.m. July 3, 2019.** Return your bid in a sealed envelope with your company name and the property address of the job clearly written on the front of the envelope to:

Olean Business Development  
301 N. Union St.  
Olean NY 14760  
Attn: Christopher Michel

***Include your proof of liability and workers compensation insurances, your certification of training in lead-safe work practices, and references with your bid.***