

**REQUEST FOR QUOTES
TO REFURBISH WATER PLANT SIGN.**

Section 1. Summary of Request

Purpose – The City of Olean (“City”) is accepting quotes from qualified contractors to refurbish water plant sign: Sand down, Prime x2, Paint x2, new 23K gold leaf lettering, 4x8 two sides. Appointments to inspect the sign can be made by contacting City of Olean Water Plant (716)376-5699.

One copy of the proposal should be addressed to:

Richard Graves or Dale Walker
City of Olean Water Plant
1332 River Street
Olean, NY 14760

Questions regarding the quote may be directed to Richard Graves or Dale Walker at:

716-376-5699
716-376-5704 (fax)
rgraves@cityofolean.org

Quotes must be received by the City no later than 3:00 p.m., on July 26, 2019.

Section 1. Required Submittals

Quotes should include the following:

- All applicants must have proper insurance.
- All work must be done in accordance with New York State Prevailing Wage guidelines.
- Applicants should call to schedule appointment to inspect property for quote.

Section 2. Miscellaneous

The City reserves the right to reject any or all quotes; to negotiate any elements of a quote; to conduct interviews at its sole discretion; and to solicit and/or select consultants for the program outside the scope of this RFP.

The City assumes no responsibility or liability for costs incurred by respondents to this Request for Quotes, including any requests for additional information, interviews, or negotiations.

The successful bidder shall be required to sign a contract with the City in a form provided by and acceptable to the City. The contractor shall be an independent contractor of the City. The independent contractor will be required to maintain its own workers

compensation, liability and automobile insurance coverage, and provide proof of same to the City, all in the manner provided in the contract required to be signed.

Additional information regarding this Request for Quotes may be obtained at the address shown above or by calling 716-376-5699.

Insurance Requirements:

Prior to award of contract the successful bidder shall supply copies of insurance certificates as follows:

- 1) Insurance covering claims under workers compensation, disability benefit and other similar employee benefit acts, against himself/herself or any of them, or by anyone for whose acts any of them may be liable.

- 2) Contractor's Protective Liability Insurance.

Each Occurrence	\$ 1,000,000
Damage to Rented Premises (each occurrence)	\$ 1,000,000
Medical Expense (any one person)	\$ 1,000,000
Personal & Adv. Injury	\$ 1,000,000
General Aggregate	\$ 2,000,000
Products - Comp/Op Agg	\$ 2,000,000

- 3) Automobile Liability Insurance:

Combined Single Limit (each accident)	\$ 1,000,000
---------------------------------------	--------------

- 4) Excess/Umbrella Liability:

Each Occurrence	\$ 5,000,000
Aggregate	\$ 5,000,000

- 5) Workers' Compensation and Employers' Liability

E.L. Each Accident	\$ 100,000
E.L. Disease – Each Employee	\$ 100,000
E.L. Disease – Policy Limit	\$ 500,000

- 6) Endorsements on all insurance, there shall be attached to and made, a part of every policy or certificate of insurance required hereunder, as the case may be, an endorsement stating that "The Insurance Company agrees that policy number _____ shall not be canceled or allowed to lapse until sixty (60) days after the owner has received written notice of the cancellation or change or lapse, as evidenced by return receipt or certified or registered letter, and it is agreed further that as to lapsing such notice will not be valid if mailed more than 15 days prior to the expiration date shown on this policy".