

**City of Olean**  
**Department of Fire, Buildings, and Emergency Services**  
**Code Enforcement Division**  
**101 East State Street, P.O. Box 668**  
**Olean, New York 14760**  
**(716) 376-5683**

**Residential Parking Space/Driveway Application**

Location of driveway/parking space \_\_\_\_\_

Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Driveway/parking space surface: \_\_\_\_\_

Driveway dimensions: Length: \_\_\_\_\_ Width: \_\_\_\_\_

Distance from property line: Side: \_\_\_\_\_ Rear: \_\_\_\_\_

Is a curb cut required?     Yes     No

\*\* If "Yes," fill out a Curb Cut Application

Number of spaces to be provided: \_\_\_\_\_

Are entrance or exit drives within thirty (30) feet of any intersection?     Yes     No

Are fences, walls, or similar buffers going to be used?     Yes     No

**10.3.5 – Location of required Parking Spaces**

1. Residential Districts (R1, R2, and R3) and Residential Transition (RT) District:
  - a. Required automobile parking spaces shall be provided on the same lot as the residence. This space shall be graded for parking use and readily accessible from the street.
  - b. Open parking areas may encroach on any required side or rear yard to within three feet of a property line except that in existing lots with six foot side yards and in the Residential Transition District, required parking spaces may, upon approval of the Planning Board, extend to the side and/or rear lot lines.

## Plot Plan Requirements

**ALL APPLICABLE INFORMATION MUST BE SHOWN ON PLOT PLAN**

- **Location of paved parking area**
- **Parking space location and configuration, including dimensions**
- **Access drives**
- **Fence/landscaping/buffering details**
- **Location and width of curb cut(s) – Note: Requires separate application**

**Property lines in bold – list setback of actual parking lot from lot lines!**



